

**Central Pennsylvania Conference
of the
United Methodist Church
CONGREGATIONAL HEALTH MINISTRIES
GRANT POLICY**

Policy: Review of grant applications for new and innovative programs of the Congregation Health Ministries Team of the Central Pennsylvania Conference of the United Methodist Church.

Policy Statement: Guidelines will be utilized in attempt to ensure continuity, consistency, and equality in the determination of awards to applicants.

Intended Use: For United Methodist Congregations and Conference affiliated United Methodist ministries that offer programs related to the spiritual, physical, emotional or psychological health and well being of individuals.

Guidelines:

- 1. Grant money will NOT be awarded to assist with existing programs, or for expenses involving the operation of the church. i.e. heat, electric, paper supplies, copying materials, purchase of computers, desired speakers, and food.**
- 2. There will be no review or consideration given to churches who have not submitted a completed "Grant Application for Central PA Conference Health Related Ministries Funds" form and have submitted appropriate budgeting information available in order to help the committee better understand and determine needs.
 - a. Budget of church/agency of current fiscal year.**
 - b. Concise line item listing of each budgetary need of the ministry validating the monies being requested.****
- 3. Applications must be received by the Central PA Conference office by 10am on the date of the deadline; if, however, all applications received by the deadline have been reviewed, and money remains, late applications May be considered at the discretion of the Cong. Health Team..**
- 4. The maximum amount of money that may be requested is not to exceed \$5,000. Certainly, less is encouraged, as grant money is limited. The Congregational Health Team reserves the right to discern if additional funding is warranted.**
- 5. The application process may be repeated on an annual basis, but only for new or innovative programs; grant applications previously denied due to insufficient information may be submitted.**

- 6. The conference will help to defray the cost of purchase for an AED up to \$1,500, with an additional \$100.00 for the first set of (Pediatric) pads. Total: \$1.600.**
- 7. Training for the AED program, which requires certification of the users, will be assisted in the following ways, based on need.**
 - a. Churches with a membership of 400 and above, the committee is willing to pay for the training of 20 people at \$40.00 per person. Total: \$800.00 Regardless of monies appropriated for CPR/AED training; we encourage all members to receive CPR/AED training.**
 - b. Churches with a membership of below 400 people, the committee is willing to pay for training of 10 people at \$40.00 per person. Total: \$400.00. Regardless of monies appropriated for CPR/AED training; we encourage all members to receive CPR/AED training.**

***** We encourage churches to look for certified trainers in the community who may be willing to offer the training at a no cost or a reduced cost rate**
- 8. Books/brochures/pamphlets required to begin a program will be funded up to \$100.00. Many forms of written materials are available at no cost from community and government agencies.**
- 9. The purchase of blood pressure apparatus to begin a health ministry program will be awarded up to \$150.00, which should enable the purchasing of appropriate sized cuffs for individuals of all ages and body size i.e. one adult and one larger size cuff for obese parishioners.**
- 10. The purchase of first aid kits, total amount awarded will be no more than \$50.00 total.**
- 11. Innovative connectional programs developed to be used by multiple churches within this conference is encouraged and may be funded up to the requested amount, not to exceed \$5,000, when funds permit. Networking is encouraged.**
- 12. Materials such as CD's, DVD's, video-tapes, audio-tapes and/ or written literature to be published with grant monies need to be submitted with the grant application for Cong. Health Committee reviewal prior to it's action on any grant approval.**
- 13. Requests for assistance involving programs not usually funded with grant money from the conference may be considered at the discretion of the committee and in part dependent upon funds available as a one time grant. We wish to continue to be responsive to church/community needs as we support the ministry of others involved in God's service.**

- 14. Results of the review process will be announced in writing as soon as possible, and the award will be sent in two separate installments.**
 - 15. No money will be allotted for gas or travel allowances.**
 - 16. The INITIAL training for parish nurses and or health ministers will be funded up to \$200.00.**
 - 17. Unused grant money is to be returned to the CPC, if not utilized the year that it was awarded. The request may be re-submitted when the program is ready to begin, and will be made a priority for committee review.**
 - 18. A report that highlights the implementation and success of the new program should be submitted to the conference office within one year from the time grant monies are received, addressed to the Congregational Health Ministry Committee. Churches are encouraged to submit innovative programs to THE LINKS for possible publication, along with photographs, when appropriate.**
- ** The monetary parameters established in no way intend to restrict awards, but rather to ensure that most/all applicants will receive some assistance for appropriate requests, because we desire to encourage and support the ministry of others for God and humanity.**

April 2, 2007